

DRAFT

**CPTA BOD Meeting
March 27, 2007
Midstate VNA & Hospice**

Executive Committee: Heidi Adamski PT, Secretary, Cindy LaCouture PT, Chief Delegate; Peg Grey PT, President

Directors: Kirsten Perillo PTA, PTA Caucus Rep, Laura Martorello PT, NW District Vice-Chair; Scott Cross PT, Eastern District Chair; Tony Cuocco PT, SW District Vice-Chair, Jeanne Thompson PT, NW District Chair

Invited Guests: Kathy Harris PT, Delegate; Melissa Corriveau PT, Program Committee Co-chair/SSIG Advisor; Jim Leahy CAE, Executive Director; Tamara Paolangeli PT, Chapter Administrator

Excused: Colleen Sullivan PT, Treasurer; Vickie Labenski PT, SW District Chair; Catherine Certo PT, Vice-President

Meeting called to order at 6:30pm by Peg Grey.

Motion to accept minutes of 1/16/07 meeting with a correction to the position Kathy Harris is running for on a national level to Director and adding Jim Leahy and Tamara Paolangeli to the invited guests. (LaCouture/Perillo)

V-1 passed.

President's Report:

- Reviewed the purpose of the committee reports and emphasized the need to get these submitted ahead of time for distribution to BOD prior to meeting to cut down on time spent during the meeting on committee reporting.
- The Executive Committee is going to be meeting in person one week prior to all BOD meetings to set the agenda for the meeting. Monthly conference calls will continue to be held as well between these in person meetings.
- Advocacy Academy-This will take place following House of Delegates meeting in Washington in May. Those interested will need to apply to APTA ahead of time in order to make arrangements with your legislators. Names of those planning to attend need to be into APTA by March 30. Vic Vaughn and Kathy Harris are coordinating for the CT delegation.
- APTA is offering component community awareness grants to support PR/advertising at a local level. Deadline for submission for this year is May 9. We will likely not apply as a chapter this year, but will probably apply for next year.

- CPTA sponsored a successful CSM gathering with over 100 people attending. The large number of attendees was likely due to the proximity to Boston and Jim Leahy also got the event onto the schedule for the conference so people were aware of the gathering.
- The Executive Committee met and solidified the goals for the chapter for upcoming year. (A copy of the updated goals was distributed at the meeting.)

Executive Director’s Report:

- Registration has been slow for Spring Conference and has not yet reached 20 people. Emphasized need to encourage attendance, direct anyone interested to contact Tamara or go to the CPTA web site.
- Sponsorship opportunities are generating more interest and revenue so far this year

Student Special Interest Group

- The softball tournament is being rescheduled as the fields are not ready for use yet

Action Items:

- I. 2007 Goals and Action Steps (Attachment I)
 - A motion was made to approve the goals and action steps as written. (Perillo/LaCouture)

A discussion followed as to how the goals came to be formulated through the January BOD meeting and the January Leadership Retreat before being refined by the Executive Committee. The action steps are a work in progress that can be added to by committees as needed. The Executive Committee tried to establish realistic goals and target dates to prioritize for the Chapter in the coming year.

Clarification of the goals was provided to define further what is being looked for (ie QM&P addressing website additions for “other healthcare providers”). A work group needs to be developed to meet in April to help develop a plan for membership. Laura Martorello, Cindy LaCouture, and Scott Cross are all willing to participate. Anyone else interested needs to get names to Jim Leahy as he will be helping David Lane to coordinate the meeting.

Also discussed the purpose of a task force for looking into 501-C3 status. Jim Leahy will plan to approach Morgan Hills and the research committee to look into this.

A discussion also ensued regarding the endorsement of courses by CPTA. Those reviewing submissions look at contact hours, objectives, and speaker qualifications. It has been suggested that we may want to call it approving versus endorsing courses. This needs to be looked into further, possible by Research Committee and Q&MP.

V-2 passed

- II. 2007 Budget (Attachment II)
 - Motion to approve the 2007 budget (Martorello/Perillo)

A discussion followed for explanation of budget/development process. The budget was established based on each committee and district identifying a means of non-dues

revenue generation. Recommendations will be made for an increase next year in the delegate budget and the student scholarships.

V-3 passed

Management Services 2007 Program of Work: (Attachment III)

- Discussed the contract with Leahy Management that was approved by the Executive Committee. The contract includes an incentive program for helping with increasing non-dues revenue for the Chapter.

Government Relations Program of Work: (Attachment IV)

- There are two changes to this year's program. These changes involve "c" & "e" on the program of work as Jim Leahy is engaging directly with legislators this year. In regard to "n", Jim is not at any level participating in CPTA PAC, the management of this has gone to Bill Foster and Vic Vaughn.

Lobbyists:

- Waiting for contract to come back

District Resource Sharing:

- An idea was brought forward that if a speaker is obtained for one district, they should be asked to agree to speak at each district. The idea would be that the 3 districts may be able to share the cost and may also generate more interest from potential speakers. Discussed need to coordinate with the Program Committee re: honorariums. Also suggested that we may want to do a survey of the membership on the district programs on the website.

Work Groups:

I. Spring Conference:

- The work group suggested a post card mailing, blast emails highlighting each program separately, and emails targeted to larger practices (ERN/Healthsouth/IRS). Tamara will be working on these this week. Heidi will contact ERN and Scott will contact Healthsouth.

II. Recognition/Awards process:

- Reviewed the existing awards and process for them
 - 1) Joe Smey chapter service award- historically given by the Legislative Committee but it is felt that the Executive Committee is probably a better place for this to come from.
 - 2) 3 student scholarships
 - 3) Legislator of the year
 - 4) PT advocate award
 - 5) research grant- research committee raises money for this

- Potential awards that may want to be considered:
 - 1) Research award for completed research
 - 2) Practice innovation award-QM&P to investigate
 - 3) Student leadership award- to recognize active participation
 - 4) QM&P to also investigate PT/PTA team award and a broader community service award

This information will be reported back on by the June meeting.

A suggestion was also made to formalize a process for noting/recognizing board and committee service and recognizing national awards recipients.

New Haven opportunity- The Chapter was approached regarding a program to assist children in a ballet program in New Haven. There was an article in the New York Times about a similar program. Discussed having the letter that Jim received sent out to the schools and possibly to Yvette Blanchard.

Meeting adjourned at 9:00 (Martorello/Perillo)

Respectfully Submitted,

Heidi Adamski PT, MS
Secretary